

## PROPOSED WRAC BYLAWS AMENDMENTS – July 2020

RESOLVED, Article VII is amended to read in its entirety as follows:

### Section 1. Election of Officers

At the regular September WRAC Board meeting each year, the voting Representatives shall elect Officers who shall take office immediately and serve a one year term or until their successors are elected. The order of election for officers shall be: 1. Chair, 2. Vice-Chair, 3. Secretary and 4. Treasurer. The outgoing Secretary shall conduct the voting for the Chair. Following the election of the Chair, the Chair shall conduct the voting for the office of Vice-Chair, Treasurer and Secretary. All votes shall be by written secret ballot. A majority vote of those Board members voting shall be necessary for election. If there are more than two candidates for an office and none receives a majority vote on the first ballot, a run-off election shall be held immediately between the two candidates receiving the highest number of votes. In the event of a tie, the election shall be decided by a single coin toss.

In the event of a permanent vacancy in an office, the presiding officer shall nominate a replacement, subject to the approval of a majority of the voting Representatives present at the Board meeting.

### Section 2. Duties and Term of Officers

Chair—The Chair shall preside at meetings of the Board and general meetings of the WRAC; shall represent and be the spokesperson for the WRAC; shall coordinate its affairs, shall prepare Board and General meeting agendas; and shall be an ex-officio member of all committees. Subject to the approval of a majority of the voting Representatives present at the Board meeting, the Chair shall appoint and remove committee chairs and make such other appointments as may be necessary or desirable.

~~No Chair shall serve more than four consecutive one year terms in that office.~~

Vice-Chair—The Vice-Chair shall perform the duties of the Chair at any time the Chair is unwilling or unable to perform those duties, as well as such other duties as deemed necessary or appropriate by the Chair.

Treasurer- The Treasurer shall be responsible for banking, financial record keeping and taxation reporting.

Secretary—The Secretary shall keep minutes of all Board meetings and General meetings, conduct the WRAC general correspondence, preserve the WRAC records and documents, and be responsible for all required notices.

RESOLVED, Article VI, is amended to read in its entirety as follows:

Section 1. Standing committees of the WRAC may include, but shall not be limited to the:

- a. Executive Committee.
- b. Planning and Land Use Management Committee.
- c. Public Safety/Emergency Preparedness Committee.
- d. Mobility & Transportation Committee.

Section 2. Establishment and Membership on Committees.

a. Executive Committee.

The Executive Committee membership shall be composed the WRAC Chair, the Vice-Chair, the Secretary and the Treasurer, as well as an appointed Primary or Alternate from a member Council that is not already represented on the EC and a representative of an elected official designated by the WRAC Chair to serve as advisory member. The WRAC Chair and WRAC Vice-Chair shall serve respectively as Chair and Vice-Chair of the Executive Committee.

b. Other Committees

The WRAC Board Chair shall have the power to form or dissolve standing or ad hoc committees and establish the policies and procedures for those committees for whatever purpose is necessary, as long as these are within the mission, goals and objectives of WRAC, and a simple majority of voting members believe the committee to be well advisably formed. The Chair of WRAC, ~~subject to approval by a majority of those Board members present at the meeting,~~ shall appoint a Chair, or Co-Chairs, for each committee.

The membership of such committees may include stakeholders of Member Organizations who are not WRAC Representatives or Alternates, ~~who are nominated by the Primary or Alternate member Council representative at WRAC.~~ No such committee shall have the authority of ~~the~~ WRAC or the Board. ~~Each such committee, unless otherwise structured by the Board, shall form its membership according to the terms of Article II Section 4 of these bylaws.~~

Section 3. Voting in Committees

Whenever votes are cast within a Committee, no more than one vote shall be cast per Member Organization, no matter how many persons from a Member Organization are in attendance at the Committee. ~~If the Primary representative of the member Council is present, he/she shall be the voting member. If the Primary is not present, the appointed Alternate from that member Council shall be the voting member. If neither is present, there shall be no voting member.~~

Section 4. Committee Requirements ~~And~~ and Restrictions

No WRAC letterhead shall be used for draft motions unless adopted by ~~the~~ WRAC. The Chair of WRAC shall be the only authorized user of WRAC letterhead.

Any Committee proposing a Motion must present a “Committee Report” including the following: (1) summary of the issue, (2) justification for the position recommended, (3) impact on the region to justify WRAC action/support.

Motions and positions adopted by committees are not to be publicized or communicated outside the Member Organizations unless approved by the WRAC Board.

Each WRAC Committee shall designate a date and time of each month for its regular meeting to be ~~listed at <https://westsidecouncils.com>~~ notified to members, and the WRAC Chair, who may distribute by email or e-blast to the entire board. Each committee chair shall ~~also~~ distribute its meeting agenda, ~~electronically, to committee members~~ at least ~~72-24~~ hours prior to the meeting.

~~Committee-generated emails to the WRAC Membership shall be circulated by the Chair of WRAC or the Secretary of WRAC, with the recipients being blind copied to prevent disclosure of the recipients’ email addresses.~~

NOTE:

Article VI, Section 4, formerly read as follows:

#### **Section 4. Committee Requirements And Restrictions**

1. No WRAC letterhead shall be used for draft motions unless adopted by the WRAC. The Chair of WRAC shall be the only authorized user of WRAC letterhead.
2. No WRAC draft Motions shall be circulated to anyone outside of the committees working on the Motions or the WRAC Board.
3. Any Committee proposing a Motion must present a “Committee Report” including the following: (1) summary of the issue, (2) justification for the position recommended, (3) impact on the region to justify WRAC action/support. (4) A motion from their NC/CC approving moving forward to the WRAC with the issue.
4. Motions and positions adopted by committees are not to be publicized or communicated outside the Member Organizations unless approved by the WRAC Board.
5. Each WRAC Committee shall designate a date and time of each month for its regular meeting to be listed at <https://westsidecouncils.com>. Each chair shall also distribute its meeting agenda at least 72 hours prior to the meeting.
6. Committee-generated emails to the WRAC Membership shall be circulated by the Chair of WRAC or the Secretary of WRAC, with the recipients being blind copied to prevent disclosure of the recipients’ email addresses.